

Procedure for Attending a Board of Education Meeting

Thank you for your interest in attending a NPCSD Board of Education (BOE) meeting. In order to maintain social distancing and observe limited capacity guidelines, anyone wishing to attend the meeting in-person must sign up in advance by 9:00 AM the day of the meeting. Please sign up using the form in the BOE Meeting Announcement or contact the District Clerk at 845-256-4020 or sermo@newpaltz.k12.ny.us. Requests to attend the meeting will be processed in the order they are received. You will be notified by the District Clerk whether your request to attend is approved, or if the maximum capacity has already been met. **Only those with approved requests will be allowed to enter the meeting.**

For those who are approved to attend, please come to the main entrance of the High School. **The main entrance is the only entrance that should be used to enter the building.** Someone will be at the door to let you in 15 minutes before the meeting (6:15-6:30 PM for meetings that start at 6:30 PM and 6:45-7:00 PM for meetings that start at 7:00 PM) . Please be prompt as we are unable to let anyone into the meeting once the door is locked. At the entrance, there will be a **Sign-In Sheet/COVID-19 Screening Survey** that you are required to sign in order to enter the building. You will also have the opportunity to sign up for Public Comments. Once you sign-in, you may proceed to the high school auditorium. You must wear a mask (covering your nose and mouth) and social distancing protocols must be maintained at all times.

Thank you in advance for your cooperation.